

**AGREEMENT**

THIS AGREEMENT made and entered into this 15<sup>th</sup> day of September, 2016, and referred to as **Contract No. 110-2016** by and between the City of Richmond, Indiana, a municipal corporation acting by and through its Board of Public Works and Safety (hereinafter referred to as the "City") and Environmental Assurance Company, Inc., 440 Hancock Street, Indianapolis, Indiana, 46222 (hereinafter referred to as the "Contractor").

**SECTION I. STATEMENT AND SUBJECT OF WORK**

City hereby retains Contractor to provide services in connection with asbestos abatement for six (6) properties located in Richmond, Indiana, for the Richmond Blight Elimination Program (Round 2) Project (the "Project"), per Indiana Housing and Community Development ("IHCDA") Guidelines, which services are more specifically set forth in the Notice to bidders. The structures are as follows:

**Round 2; Group A:**

101 North 21 <sup>st</sup> Street	\$800.00
229 North 17 <sup>th</sup> Street	\$600.00
211 South 11 <sup>th</sup> Street	\$550.00
113 South 15 <sup>th</sup> Street	\$550.00
600 Sheridan Street	\$550.00
823 North H Street	<u>\$7,000.00</u>

**TOTAL: \$10,050.00**

A request for quotes, dated August 5, 2016, including all addendums, has been made available for inspection by Contractor, is on file in the office of the Director of the Department of Metropolitan Development, is hereby incorporated by reference, and made a part of this Agreement. Contractor agrees to abide by the same.

The response of Contractor to said Request for Quotes, consisting of four (4) pages, dated August 17, 2016, is attached hereto as Exhibit A, which Exhibit is incorporated by reference and made a part of this Agreement. Contractor agrees to abide by the same.

Should any provisions, terms, or conditions contained in any of the documents attached hereto as Exhibits, or in any of the documents incorporated by reference herein, conflict with any of the provisions, terms, or conditions of this Agreement, this Agreement shall be controlling.

**Contract No. 110-2016**

The Contractor shall furnish all labor, material, equipment, and services necessary for the proper completion of all work specified.

**No performance of services shall commence until the following has been met:**

- 1. The City is in receipt of any required certificates of insurance;**
- 2. The City is in receipt of any required affidavit signed by Contractor in accordance with Indiana Code 22-5-1.7-11(a)(2); and**
- 3. A purchase order has been issued by the Purchasing Department.**

## **SECTION II. STATUS OF CONTRACTOR**

Contractor shall be deemed to be an independent contractor and is not an employee or agent of the City of Richmond. The Contractor shall provide, at its own expense, competent supervision of the work.

## **SECTION III. COMPENSATION**

City shall pay Contractor a sum not to exceed Ten Thousand Fifty Dollars and Zero Cents (\$10,050.00) for satisfactory completion of the Project.

## **SECTION IV. TERM OF AGREEMENT**

This Agreement shall be effective when signed by all parties and shall continue in effect until completion of the BEP project, which completion shall be within thirty (30) days from the date of the Purchase Order.

Notwithstanding the term of this Agreement, City may terminate this Agreement in whole or in part, for cause, at any time by giving at least five (5) working days written notice specifying the effective date and the reasons for termination which shall include but not be limited to the following:

- a. failure, for any reason of the Contractor to fulfill in a timely manner its obligations under this Agreement;
- b. submission of a report, other work product, or advice, whether oral or written, by the Contractor to the City that is incorrect, incomplete, or does not meet reasonable professional standards in any material respect;
- c. ineffective or improper use of funds provided under this Agreement;
- d. suspension or termination of the grant funding to the City under which this Agreement

is made; or

- e. unavailability of sufficient funds to make payment on this Agreement.

In the event of such termination, the City shall be required to make payment for all work performed prior to the date this Agreement is terminated, but shall be relieved of any other responsibility herein.

This Agreement may also be terminated, in whole or in part, by mutual Agreement of the parties by setting forth the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated.

#### SECTION V. INDEMNIFICATION AND INSURANCE

Contractor agrees to obtain insurance and to indemnify the City for any damage or injury to person or property or any other claims which may arise from the Contractor's conduct or performance of this Agreement, either intentionally or negligently; provided, however, that nothing contained in this Agreement shall be construed as rendering the Contractor liable for acts of the City, its officers, agents, or employees. Contractor shall as a prerequisite to this Agreement, purchase and thereafter maintain such insurance as will protect it from the claims set forth below which may arise out of or result from the Contractor's operations under this Agreement, whether such operations by the Contractor or by any sub-contractors or by anyone directly or indirectly employed by any of them, or by anyone for whose acts the Contractor may be held responsible.

	<u>Coverage</u>	<u>Limits</u>
A.	Worker's Compensation & Disability Requirements	Statutory
B.	Employer's Liability	\$100,000
C.	Comprehensive General Liability	
	Section 1. Bodily Injury	\$1,000,000 each occurrence \$2,000,000 aggregate
	Section 2. Property Damage	\$1,000,000 each occurrence

D. Comprehensive Auto Liability

Section 1.	Bodily Injury	\$1,000,000 each person \$2,000,000 each occurrence
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Section 2.	Property Damage	\$1,000,000 each occurrence
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E.	Comprehensive Umbrella Liability	\$1,000,000 each occurrence \$2,000,000 each aggregate
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SECTION VI. COMPLIANCE WITH WORKER'S COMPENSATION LAW

Contractor shall comply with all provisions of the Indiana Worker's Compensation law, and shall, before commencing work under this Agreement, provide the City a certificate of insurance, or a certificate from the industrial board showing that the Contractor has complied with Indiana Code Sections 22-3-2-5, 22-3-5-1 and 22-3-5-2. If Contractor is an out of state employer and therefore subject to another state's worker's compensation law, Contractor may choose to comply with all provisions of its home state's worker's compensation law and provide the City proof of such compliance in lieu of complying with the provisions of the Indiana Worker's Compensation Law.

SECTION VII. COMPLIANCE WITH E-VERIFY PROGRAM REQUIREMENTS

Pursuant to Indiana Code 22-5-1.7, Contractor is required to enroll in and verify the work eligibility status of all newly hired employees of the contractor through the Indiana E-Verify program. Contractor is not required to verify the work eligibility status of all newly hired employees of the contractor through the Indiana E-Verify program if the Indiana E-Verify program no longer exists. Prior to the performance of this Agreement, Contractor shall provide to the City its signed Affidavit affirming that Contractor does not knowingly employ an unauthorized alien in accordance with IC 22-5-1.7-11 (a) (2). In the event Contractor violates IC 22-5-1.7 the Contractor shall be required to remedy the violation not later than thirty (30) days after the City notifies the Contractor of the violation. If Contractor fails to remedy the violation within the thirty (30) day period provided above, the City shall consider the Contractor to be in breach of this Agreement and this Agreement will be terminated. If the City determines that terminating this Agreement would be detrimental to the public interest or public property, the City may allow this Agreement to remain in effect until the City procures a new contractor. If this Agreement is terminated under this section, then pursuant to IC 22-5-1.7-13 (c) the Contractor will remain liable to the City for actual damages.

## SECTION VIII. IRAN INVESTMENT ACTIVITIES

Pursuant to Indiana Code (IC) 5-22-16.5, Contractor certifies that Contractor is not engaged in investment activities in Iran. In the event City determines during the course of this Agreement that this certification is no longer valid, City shall notify Contractor in writing of said determination and shall give contractor ninety (90) days within which to respond to the written notice. In the event Contractor fails to demonstrate to the City that the Contractor has ceased investment activities in Iran within ninety (90) days after the written notice is given to the Contractor, the City may proceed with any remedies it may have pursuant to IC 5-22-16.5. In the event the City determines during the course of this Agreement that this certification is no longer valid and said determination is not refuted by Contractor in the manner set forth in IC 5-22-16.5, the City reserves the right to consider the Contractor to be in breach of this Agreement and terminate the agreement upon the expiration of the ninety (90) day period set forth above.

## SECTION IX. PROHIBITION AGAINST DISCRIMINATION

- A. Pursuant to Indiana Code 22-9-1-10, Contractor, any sub-contractor, or any person acting on behalf of Contractor or any sub-contractor shall not discriminate against any employee or applicant for employment to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, because of race, religion, color, sex, disability, national origin, or ancestry.
- B. Pursuant to Indiana Code 5-16-6-1, the Contractor agrees:
1. That in the hiring of employees for the performance of work under this Agreement of any subcontract hereunder, Contractor, any subcontractor, or any person acting on behalf of Contractor or any sub-contractor, shall not discriminate by reason of race, religion, color, sex, national origin or ancestry against any citizen of the State of Indiana who is qualified and available to perform the work to which the employment relates;
  2. That Contractor, any sub-contractor, or any person action on behalf of Contractor or any sub-contractor shall in no manner discriminate against or intimidate any employee hired for the performance of work under this Agreement on account of race, religion, color, sex, national origin or ancestry;
  3. That there may be deducted from the amount payable to Contractor by the City under this Agreement, a penalty of five dollars (\$5.00) for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of the Agreement; and

4. That this Agreement may be canceled or terminated by the City and all money due or to become due hereunder may be forfeited, for a second or any subsequent violation of the terms or conditions of this section of the Agreement.

C. Violation of the terms or conditions of this Agreement relating to discrimination or intimidation shall be considered a material breach of this Agreement.

#### SECTION X. ADDITIONAL PROGRAM PROVISIONS

The City of Richmond is entering into this Agreement with Contractor with the understanding that City has been or will be allocated certain funding from the Indiana Housing and Community Development Authority ("IHCDA") in order that the City can participate in the IHCDA's Blight Elimination Program ("BEP"). As a result, the following provisions as applicable to City as the "Program Recipient" and/or as applicable to Contractor are set forth in this Section. Contractor agrees that in the event the IHCDA notifies the City and submits any additional applicable laws, statutes, or guidelines applicable to this Agreement under IHCDA's Program Guidelines for BEP, said additional provisions shall be attached to this Agreement as an Addendum and executed by the parties.

A. The Recipient shall carry out the Project in accordance with the conflict of interest provisions prescribed in 24 CFR 92.356(f).

B. The Recipient and Contractor and any principals of the Recipient and Contractor certify that (A) it, except for de minimis and nonsystematic violations, has not violated the terms of (i) IC 24-4.7 (Telephone Solicitation Of Consumers), (ii) IC 24-5-12 (Telephone Solicitations), or (iii) IC 24-5-14 (Regulation of Automatic Dialing Machines) in the previous three hundred sixty-five (365) days, even if IC 24-4.7 is preempted by Federal law; and (B) it will not violate the terms of IC 24-4.7 for the duration of this Agreement, even if IC 24-4.7 is preempted by Federal law.

C. The Recipient and Contractor and any principals of the Recipient and Contractor certify that an affiliate or principal of the it and any agent acting on behalf of the it or on behalf of an affiliate or principal of the Recipient (A) except for de minimis and nonsystematic violations, has not violated the terms of IC 24-4.7 in the previous three hundred sixty-five (365) days, even if IC 24-4.7 is preempted by Federal law; and (B) will not violate the terms of IC 24-4.7 for the duration of this Agreement, even if IC 24-4.7 is preempted by Federal law.

D. Meaningful Access for Limited English Proficient Persons. Persons who, as a result of national origin, do not speak English as their primary language and who have limited ability to speak, read, write, or understand English ("limited English proficient persons" or "LEP") may be entitled to language assistance under Title VI of the Civil Rights Act of 1964 ("Title VI") in order to receive a particular service, benefit, or

encounter. In accordance with Title VI and its implementing regulations, the Recipient and Contractor agree to take reasonable steps to ensure meaningful access to activities funded with BEP Funds by LEP persons. Any of the following actions could constitute "reasonable steps", depending on the circumstances: acquiring translators to translate vital documents, advertisements, or notices, acquiring interpreters for face to face interviews with LEP persons, placing advertisements and notices in newspapers that serve LEP persons, partnering with other organizations that serve LEP populations to provide interpretation, translation, or dissemination of information regarding the project, hiring bilingual employees or volunteers for outreach and intake activities, contracting with a telephone line interpreter service, etc.

- E. **Lobbying Activities.** Pursuant to 5 U.S.C. § 1502 and 31 U.S.C. § 1352, as amended from time to time, and any regulations promulgated thereunder, the Recipient and Contractor hereby certify that no Federally appropriated funds have been paid or will be paid by or on behalf of the Recipient or Contractor to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress, in connection with the awarding of any Federal contract, the making of any Federal award, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment to, or modification of any Federal contract, award, loan, or cooperative agreement. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress, the Recipient and/or Contractor shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying".
- F. **Non-Discrimination Clause.** Pursuant to the Indiana Civil Rights Law, specifically including Indiana Code § 22-9-1-10, and in keeping with the purposes of the federal Civil Rights Act of 1964, the Age Discrimination in Employment Act, and the American with Disabilities Act, the Recipient and Contractor covenant that they shall not discriminate against any employee or applicant for employment relating to this Agreement with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of the employee or applicant's race, age, color, religion, sex, disability, national origin, ancestry, or status as a veteran, or any other characteristic protected by federal, state, or local law ("Protected Characteristics"). Furthermore, the Recipient and Contractor certify compliance with applicable federal laws, regulations, and executive orders prohibiting discrimination based on the Protected Characteristics in the provision of services. Recipient and Contractor understand that IHEDA is a recipient of federal funds, and therefore, where applicable, the Recipient, Contractor and subcontractors of both agree to comply with requisite affirmative action requirements, including reporting

pursuant to 41 C.F.R. Chapter 60, as amended and Section 202 of Executive Order 11246.

- G. Maintaining a Drug-Free Workplace (Executive Order No. 90-5). Pursuant to Executive Order No. 90-5, April 12, 1994, issued by Governor Evan Bayh, the Indiana Department of Administration requires the inclusion of this certification in all contracts with and grants from the State of Indiana in excess of \$25,000. No award of a contract or grant shall be made, and no contract, purchase order or agreement, the total of which amount exceeds \$25,000, shall be valid unless and until this certification has been fully executed by the Recipient and Contractor and attached to the contract or agreement as part of the contract documents. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract payments, termination of the contract payments, termination of the contract or agreement and/or debarment of contracting opportunities with the State for up to three (3) years.

The Recipient and Contractor certify and agree that each will provide a drug-free workplace by:

1. Publishing and providing to all of its employees a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Recipient's and Contractor's workplaces and specifying the actions that will be taken against employees for violations of such prohibition; and

2. Establishing a drug-free awareness program to inform employees about (1) the dangers of drug abuse in the workplace; (2) the Recipient's and Contractor's policies of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, and employee assistance programs; and (4) the penalties that may be imposed upon an employee for drug abuse violation occurring in the workplace;

3. Notifying all employees in the statement required by subparagraph (a) above that as a condition of continued employment the employee will (1) abide by the terms of the statement; and (2) notify the employer of any criminal drug use conviction for a violation occurring in the workplace no later than five (5) days after such a conviction;

4. Notifying in writing the contracting State Agency and the Indiana Department of Administration within ten (10) days after receiving notice from an employee under subdivision (c)-(2) above, or otherwise receiving actual notice of a conviction;

5. Within thirty (30) days after receiving notice under subdivision (c)-(2) above of a conviction, imposing the following sanctions or remedial measures on any



employee who is convicted of drug abuse violations occurring in the workplace: (1) take appropriate personnel action against the employee, up to and including termination; or (2) require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency; and

6. Making a good faith effort to maintain a drug-free workplace through the implementation of subparagraphs (a) through (e) above.

#### SECTION XI. RELEASE OF LIABILITY

Contractor hereby agrees to release and hold harmless the City and all officers, employees, or agents of the same from all liability for negligence which may arise in the course of Contractor's performance of its obligations pursuant to this Agreement.

#### SECTION XII. MISCELLANEOUS

This Agreement is personal to the parties hereto and neither party may assign or delegate any of its rights or obligations hereunder without the prior written consent of the other party. Any such delegation or assignment, without the prior written consent of the other party, shall be null and void. This Agreement shall be controlled by and interpreted according to Indiana law and shall be binding upon the parties, their successors and assigns. This document constitutes the entire Agreement between the parties, although it may be altered or amended in whole or in part at any time by filing with the Agreement a written instrument setting forth such changes signed by both parties. By executing this Agreement the parties agree that this document supersedes any previous discussion, negotiation, or conversation relating to the subject matter contained herein.

This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

The parties hereto submit to jurisdiction of the courts of Wayne County, Indiana, and any suit arising out of this Contract must be filed in said courts. The parties specifically agree that no arbitration or mediation shall be required prior to the commencement of legal proceedings in said Courts. By executing this Agreement, Contractor is estopped from bringing suit or any other action in any alternative forum, venue, or in front of any other tribunal, court, or administrative body other than the Circuit or Superior Courts of Wayne County, Indiana, regardless of any right Contractor may have to bring such suit in front of other tribunals or in other venues.

Any person executing this Contract in a representative capacity hereby warrants that he/she has been duly authorized by his or her principal to execute this Contract.

In the event of any breach of this Agreement by Contractor, and in addition to any other damages or remedies, Contractor shall be liable for all costs incurred by City in its efforts to enforce this Agreement, including but not limited to, City's reasonable attorney's fees.

In the event that an ambiguity, question of intent, or a need for interpretation of this Agreement arises, this Agreement shall be construed as if drafted jointly by the parties, and no presumption or burden of proof shall arise favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.


IN WITNESS WHEREOF, the parties have executed this Agreement at Richmond, Indiana, as of the day and year first written above, although signatures may be affixed on different dates.

"CITY"

"CONTRACTOR"

THE CITY OF RICHMOND,  
INDIANA by and through its  
Board of Public Works and Safety

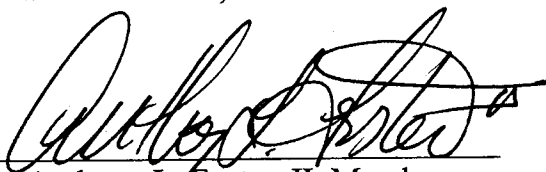
ENVIRONMENTAL ASSURANCE  
COMPANY, INC.  
440 Hancock Street  
Indianapolis, IN 46222

By:   
Vicki Robinson, President

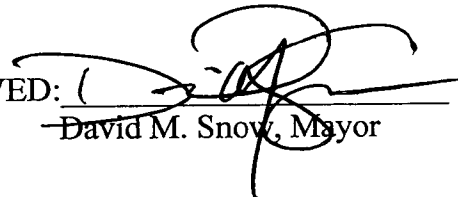
By: 

By: \_\_\_\_\_  
Richard Foore, Member

Printed: Andrew Greene

By:   
Anthony L. Foster, II, Member

Title: Project Manager

APPROVED:   
David M. Snow, Mayor

Date: 10/3/16

Date: 9-16-16



CITY OF RICHMOND  
 50 North Fifth Street  
 Richmond, Indiana 47374  
 (765) 983-7200

PRICE REQUEST

**THIS IS NOT AN ORDER**

VENDOR \_\_\_\_\_ INSTRUCTIONS \_\_\_\_\_

This is a request for a price or quote for the services or materials described below. Any additional specifications may be attached hereto. This is not an order and the City reserves the right to accept all or part, or decline the entire proposal. Please complete your full name, address, and phone number below with signature; itemize all prices and charges where requested; and attach explanation for any substitution to specifications altered. Please return in care of Purchasing to the address above by the specified date and time to be considered unless otherwise specified.

DATE	REPLY MUST BE IN	DELIVERY REQUIRED	PAYMENT TERMS	
August 5, 2016	August 18, 2016 by 4:59 p.m.	DELIVERED	UPON RECEIPT OF INVOICE	

QUANTITY	CATALOG NO.	DESCRIPTION	UNIT PRICE	TOTAL
		<p>BEP Asbestos Abatement            (see attached)</p> <p>Please include a current certificate of insurance with your bid.</p> <p>Bids must be enclosed in a sealed envelope with the project name on the outside.</p> <p><b>PRICE REQUEST</b></p>		

BY Vicki Robinson  
 VICKI ROBINSON  
 PURCHASING DIRECTOR

NAME OF FIRM QUOTING  
Environmental Assurance Company, Inc.

BY Andrew Greene  
 AUTHORIZED BY  
Project Manager

DATE 8-17-16 TITLE \_\_\_\_\_

Phone No. 765-969-3795

\* Bids are to be mailed or brought to the Purchasing Department in the Richmond Municipal Building at 50 North 5th Street. State Tax Exemption No. 003121909-001

## CITY OF RICHMOND, INDIANA BEP ASBESTOS ABATEMENT

The City of Richmond, IN is accepting bids for the asbestos abatement of the properties listed below. All properties are within the city limits of Richmond, IN. Residential Building Asbestos Reports containing a remediation plan and estimated removal cost are included for each property.

Remediation must comply with 326 IAC 14-10 and 326 IAC 18 and other relevant state and local codes. Bids must include all necessary reporting fees to all applicable state and local agencies. Bids must include a copy of the active asbestos inspector license with expiration date. Please use the attached "Proposal (Bid)" form to note pricing per property.

The successful bidder must perform all remediation within thirty days of Purchase Order issuance. This time allotment includes the mandated 10-day IDEM review period. Final report must state that asbestos has been remediated and the structure is ready for demolition.

Bids are due August 18, 2016, 4:59 p.m. to the City of Richmond, Purchasing Department, 50 North 5th St, Richmond, IN 47374. All bids must be placed in a sealed envelope marked "Bid Proposal - BEP Asbestos Abatement" on outside of envelope. Late bids will not be accepted.

If you have questions, contact Stephen Hughes, Planning Technician, at (765) 983-7237.

### Round 1 Property Addresses:

1. 421 North 16<sup>th</sup> Street (*Pipe wrap, duct work + exterior siding*)
2. 317 North 17<sup>th</sup> Street (*Duct work*)

### Round 2 Property Addresses:

1. 101 North 21<sup>st</sup> Street (*Pipe wrap + duct work*)
2. 229 North 17<sup>th</sup> Street (*Duct work*)
3. 211 South 11<sup>th</sup> Street (*Duct work*)
4. 113 South 15<sup>th</sup> Street (*Duct work*)
5. 600 Sheridan Street (*Duct work*)
6. 823 North H. Street

**Interoffice Memo**

To: All Potential Bidders  
From: Vicki Robinson  
Date: 8-10-16  
Re: Addendum #1, BEP Asbestos Abatement  
Cc: Stephen Hughes, file

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**ADDENDUM #1-BEP Asbestos Abatement**

Please **add** the following to the above mentioned project:

**Round 2: 823 North H Street (transite siding)**  
(The asbestos report for this residence is attached.)

All bids are still due **August 18, 2016 by 4:59 p.m.** in the Purchasing Department. All bids must be placed in a sealed envelope marked "**Bid Proposal-BEP Asbestos Abatement, Addendum #1 received**" on the outside of the envelope. Late bids will not be accepted.

# PROPOSAL SHEET

Bid will be awarded based on lump sum bid of each round even though pricing for each address is also required.

## ROUND 1 PROPOSAL

The undersigned Bidder proposes to furnish all necessary labor, machinery, tools, apparatus, materials, equipment, service and other necessary supplies, and to perform and fulfill all obligations incident thereto in strict accordance with and within the time(s) provided by the terms and conditions of the Contract Documents for the above described Work and Project, including any and all addenda thereto, for the total sum as follows:

- |    |                                   |                    |
|----|-----------------------------------|--------------------|
| 1. | 421 North 16 <sup>th</sup> Street | \$ <u>7,200.00</u> |
| 2. | 317 North 17 <sup>th</sup> Street | \$ <u>550.00</u>   |

For the total lump sum of Seven Thousand Seven Hundred and Fifty dollars (\$ 7,750.00 ).

## ROUND 2 PROPOSAL

The undersigned Bidder proposes to furnish all necessary labor, machinery, tools, apparatus, materials, equipment, service and other necessary supplies, and to perform and fulfill all obligations incident thereto in strict accordance with and within the time(s) provided by the terms and conditions of the Contract Documents for the above described Work and Project, including any and all addenda thereto, for the total sum as follows:

- |    |                                   |                   |
|----|-----------------------------------|-------------------|
| 1. | 101 North 21 <sup>st</sup> Street | \$ <u>800.00</u>  |
| 2. | 229 North 17 <sup>th</sup> Street | \$ <u>600.00</u>  |
| 3. | 211 South 11 <sup>th</sup> Street | \$ <u>550.00</u>  |
| 4. | 113 South 15 <sup>th</sup> Street | \$ <u>550.00</u>  |
| 5. | 600 Sheridan Street               | \$ <u>550.00</u>  |
| 6. | 823 North H Street (Addendum #1)  | \$ <u>7000.00</u> |

For the total lump sum of Ten Thousand & Fifty dollars (\$ 10,050.00 ).

A current certificate of insurance, including Workers' Compensation according to the included coverage limits naming the City of Richmond as the certificate holder, is needed.

How soon after a purchase order is issued would the project begin? At least 10 days

Number of days to complete each group - Round 1- 4 Days to complete  
Round 2 - 8 Days to complete

Signature: \_\_\_\_\_

Date: 8-17-16



**CITY OF RICHMOND**

DEPARTMENT OF METROPOLITAN DEVELOPMENT  
50 NORTH 5<sup>th</sup> STREET – RICHMOND, IN 47374  
PHONE (765) 983-7211 – FAX (765) 962-7204  
tfoster@richmondindiana.gov

David M. Snow  
Mayor  
Beith Fields  
Director

September 19, 2016

Vicki Robinson, President  
Dick Foore, Member  
Tony Foster II, Member  
Board of Public Works and Safety  
Richmond, IN 47374

**RE: BOW 9/22/16 mtg.**  
**Approval of OOR (Owner Occupied Rehabilitation) Contracts**

Dear Board of Public Works and Safety Members:

The Department of Metropolitan Development is requesting approval of **Contract Numbers:**

R-6-2016 (433 South 7<sup>th</sup> Street)  
R-8-2016 (443 South 14<sup>th</sup> Street)  
R-10-2016 (128 South 15<sup>th</sup> Street)

in the cumulative amount of **\$43,620.00** for specific and unique rehabilitation projects that have been outlined and agreed upon, with individual contracts, by participating home owners and **Aluminum Bros. Inc.** These projects are for home owners who have been chosen for participation in the Owner Occupied Rehabilitation project. This project is being managed by **Star Development Inc.**

The bids for this project were published on **August 19, 2016** and **August 26, 2016** in the Palladium Item. Bids were opened at the **September 8, 2016** at the Board of Public Works and Safety meeting.

The lowest and most responsible and responsive contractor is **Aluminum Bros. Inc., The bid for this contract was for \$43,620.00 and is not to exceed \$43,620.00.**

Respectfully submitted,

Tammy Tidrow

*Our Mission*

*“The Mission of the Department of Metropolitan Development is to encourage and assist planned growth, safe construction and quality of life improvements for the citizens of Richmond through innovation, partnerships and quality customer service based on the recommendations of the Richmond Comprehensive Plan and guidelines established in the Richmond Code and adopted building rules, codes and standards.”*



**CITY OF RICHMOND**

DEPARTMENT OF METROPOLITAN DEVELOPMENT  
50 NORTH 5<sup>th</sup> STREET – RICHMOND, IN 47374  
PHONE (765) 983-7211 – FAX (765) 962-7204  
tfoster@richmondindiana.gov

David M. Snow  
Mayor  
Beith Fields  
Director

September 19, 2016

Vicki Robinson, President  
Dick Foore, Member  
Tony Foster II, Member  
Board of Public Works and Safety  
Richmond, IN 47374

**RE: BOW 9/22/16 mtg.**  
Approval of **OOR (Owner Occupied Rehabilitation) Contracts**

Dear Board of Public Works and Safety Members:

The Department of Metropolitan Development is requesting approval of **Contract Numbers:**

**R-1-2016**  
**R-2-2016**  
**R-4-2016**  
**R-5-2016**  
**R-9-2016**  
**R-12-2016**

in the cumulative amount of **\$102,411.00** for specific and unique rehabilitation projects that have been outlined and agreed upon, with individual contracts, between participating home owners and **Hopkins Home Improvement**. These projects are for home owners who have been chosen for participation in the Owner Occupied Rehabilitation project. This project is being managed by **Star Development Inc.**

The bids for this project were published on **August 19, 2016** and **August 26, 2016** in the Palladium Item. Bids were opened at the **September 8, 2016** at the Board of Public Works and Safety meeting.

The lowest and most responsible and responsive contractor is **Hopkins Home Improvement**. The bid for this contract was for **\$102, 411.00** and is not to exceed **\$102, 411.00**.

Respectfully submitted,

Tammy Tidrow

*Our Mission*

*“The Mission of the Department of Metropolitan Development is to encourage and assist planned growth, safe construction and quality of life improvements for the citizens of Richmond through innovation, partnerships and quality customer service based on the recommendations of the Richmond Comprehensive Plan and guidelines established in the Richmond Code and adopted building rules, codes and standards.”*



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