

**THE BOARD OF PUBLIC WORKS AND SAFETY OF  
THE CITY OF RICHMOND, INDIANA,  
SEPTEMBER 28, 2017**

The Board of Public Works and Safety of the City of Richmond, Indiana, met at 5:00 P.M., Thursday, September 28, 2017, in the Council Chambers at the Municipal Building, 50 North 5<sup>th</sup> Street, Richmond, Indiana.

**CALL TO ORDER**

President Robinson called the meeting to order and the following business was conducted:

**ROLL CALL**

Board members present were: Vicki Robinson and Tony Foster. Absent was Dick Foore.

Also in attendance were Kim Vessels, Assistant City Attorney; Monica Burns, Deputy City Clerk; Imani Murphy, Human Resource Director; Jack Cruse, Director of Infrastructure and Development; Tammy Tidrow, Community Development Specialist; and, Media.

**APPROVAL OF MINUTES**

Mr. Foster moved to approve the minutes of, September 21, 2017, supported by Ms. Robinson. Upon a vote viva voce, the motion carried.

**CLAIMS FOR PAYMENT**

Mr. Foster moved to approve Claims for Payment dated, September 29, 2017 in the amount of One Hundred Ninety Eight Thousand Six Hundred Fourteen Dollars and seventy four cents (\$198,614.74), supported by Ms. Robinson. Upon a vote viva voce, the motion carried.

**REQUESTS - None**

**BID OPENINGS**

- **ROOF REPLACEMENT – LIFELINE HANGAR AT AIRPORT**

The companies that submitted bids are as follows:

Thor Construction  
Five Star Roofing Systems  
Smarelli

**BID AWARDS – None**

**CONTRACTS**

- **CONTRACT NO. 116-2017 – RMD/PATTI INSURANCE**

To provide professional program development and consultation services for the City for the remainder of 2017, and for the 2018 and 2019 calendar year.

Cost for this service shall not exceed \$109,440.00 annually, and includes a prorated fee of \$36,480.00 for the remainder of 2017. Property and Casualty and Workers Compensation services will be provided on a commission basis.

Mr. Foster moved to approve, supported by Ms. Robinson. Upon a vote viva voce, the motion carried.

**CHANGE ORDERS** – None

**ADDENDUMS** - None

**RESOLUTIONS** - None

**PETITIONS** - None

**MISCELLANEOUS**

Mr. Foster moved to allow Ms. Robinson as Board of Works President to sign a letter terminating Contract No. R-18-2016 for OOR Lead Based Paint services once that letter has been prepared by the Law Department, supported by Ms. Robinson. Upon a vote viva voce, the motion carried.

Mr. Foster moved to allow Ms. Robinson as Board of Works president to sign the final draft of the Agreement with Greentree Environmental once that Agreement has been finalized by the Law Department, previously designated as Contract No. 115-2017, supported by Ms. Robinson. Upon a vote viva voce, the motion carried.

**ANNOUNCEMENT**

Trick or Treat will be on Tuesday, October 31, 2017, from 5:30 pm to 8:00 pm. The Richmond Police Department will have a Trick or Trunk during that time at the Richmond City Building at 50 North 5<sup>th</sup> Street, Richmond, IN 47374.

**ADJOURNMENT**

After a motion was duly made, the meeting was adjourned.

  
\_\_\_\_\_  
Vicki Robinson, President

**ATTEST:**   
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Monica Burns, Deputy City Clerk

A recording of this meeting is on file in the Office of the City Clerk.